

♥ *The Bridal Suite* - Bermudaful Weddings since 1989 ♥

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2009 Wedding Planner Worksheet

♥ Refer to Price List for Cost of each Service ♥

	<u>Bride's Name</u>	<u>Groom's Name</u>
Name	_____	_____
Address/street/PO Box	_____	_____
City	_____	_____
State/Province/Zip Code	_____	_____
Country	_____	_____
Phone (Home)	_____	_____
(Work)	_____	_____
(Cell)	_____	_____
(Email)	_____	_____
Religious Denomination	_____	_____
Divorced/Single/Widow	_____	_____
Date of Birth Bride/Groom	_____	_____
Father's Name	_____	_____
WEDDING DATE/TIME	_____	No. of Guests _____
Method of Payment	a) Credit Card No. & Expiry _____	
	b) US Bank Draft/Certified Check _____	
Hotel for Bride & Groom	_____	
Cruise ship/Cabin #	_____	
Guests' Accommodation	_____	
Date of Arrival	_____	Departure _____
Where Did You Hear About The Bridal Suite?	_____	

CHOICE OF WEDDING LOCATIONS

_____	♥ Astwood Park (breathtaking park/ cliff top/setting with beach below cliffs)	_____	_____
_____	Tropical Beach	_____ Motor Yacht/Sailboat	_____ Church
_____	Hotel	_____ Garden setting by the harbor	_____ Forts
_____	Registrar's Office	_____ Other	

"NO FRILLS MINI WEDDING PKG." -NO ADDITIONS OR SUBSTITUTIONS- Basic Pkg. costs apply for upgrades

_____ Yes to "No Frills Mini Pkg." (minister, 2 witnesses, filing of Notice, 24 photos - film given to you after wedding to develop yourself) - arrange own taxis*

_____ Number of guests attending wedding including bride & groom

RENTAL OPTIONS AT WEDDING SITE

(recommended services ♥)

_____	2 Witnesses
_____	Rental of white Bermuda Cedar Moongate, 35 ft. white carpet runner, silk plants
_____	♥ Decorated B & G wedding table for license signing & toasting (white linen, white silk flowers, candles, silver champagne cooler, silver toasting flutes, glasses for guests, wedding accessories)
_____	♥ Additional Beverage Table for larger weddings + accessories (white linen, glasses for guests)
_____	♥ Chairs for Guests

_____ ♥ Wedding cake ___ at site ___ restaurant (vanilla/lemon pound/ Bermuda black rum
 fruitcake/carrot/chocolate/chocolate swirl, American white cake)
 _____ ♥ Beverage at site for toasting (champagne, sparkling wine, non-alcoholic beverage)
 _____ Bringing own beverage
 _____ Tent Rental at outdoor wedding site
 _____ ♥ Wedding dinner arranged after ceremony ___ at restaurant ___ at hotel ___ on motor yacht
 _____ Tuxedo (no.) _____ Hairdresser
 _____ Manicure/Pedicure/Makeup (circle one you wish)
 _____ Site tour prior to wedding - \$100 per hr. rate applies

FLOWERS

Wedding Color Theme _____
 Bridal Bouquet / color/style/flowers _____
 Color of Bride's Dress _____ Bride's Height _____ Weight _____ Hair Comb _____
 Anklet Flowers _____
 Bridesmaid Bouquet (color & no. needed) _____
 Groom's b/hole color _____ Ushers b/hole (color/no.) _____
 Flower Girl Basket _____ Pedestal arrangements on each side of moongate
 Corsage No. _____ (Wrist corsage No.) _____ or (Pin Corsage No.) _____
 Halo (head measurement required) _____
 Fresh Table Arrangement for bride & groom's wedding table at wedding site _____
 Reception flowers at restaurant (no.) _____
 Other _____

DIGITAL PHOTOGRAPHY/VIDEO

PHOTOGRAPHY

_____ Basic Photography Pkg. - 48 (4x6) digital color prints - 1 location - 1 hr. (2 - 6 people)
 _____ Superior Photography Pkg. - 96 (4x6) digital color prints- 1 location - 1 hr. (2 - 20 people)
 _____ Deluxe Photography Pkg. 4 hrs. (1hr. at ceremony + 3 hr. reception- 144 (4x6) digital color prints
 _____ Second Location _____ black & white digital photography (24 prints)
 _____ Addt'l roll of 36 color prints added to either Basic, Superior or Deluxe Pkg.
 _____ CD of photos

VIDEO - approx. 30 min. viewing for Basic & Superior & 1 hr. viewing

_____ Basic Video Pkg. (ceremony, toasts, titles, music at wedding site) - 1 location
 _____ Superior Video Pkg. -(ceremony, toasts, titles, music +scenes of Bermuda) - 1 location
 _____ Deluxe Video Pkg. - 4 hrs. (1 hr. for ceremony, toasts, titles, music + reception for 3 hrs
 + scenes of Bermuda.
 _____ Second location for video _____ DVD of video
 _____ Transfer to PALS system for UK and Europe _____ Addt'l copy of video
 _____ Insertion of personal photos or personal CD music _____ Rush Video

MUSIC

_____ Organist/church _____ Vocalist at church _____ CD/ tape player at site/church
 _____ Classical String Duo, Trio or Quartet (violins, viola, cello) _____ Flautist
 _____ Scottish Bagpiper _____ DJ at reception _____ Saxophone
 _____ Keyboard Pianist/vocalist _____ Island/Jazz/Calypso Band
 _____ Steel Drums _____ Calypso Trio _____ Calypso Guitarist _____ Other describe

TRANSPORTATION - 2 - 3 hr. pre-reserved taxi van rentals recommended in case of inclement weather

_____ Horse & carriage _____ one way _____ return
 _____ Pre-reserved Air-conditioned Taxi vans - (seats 6) _____ one way _____ return
 _____ Charter Bus _____ Mini Bus _____ Lexus Sedan _____ CRV